

Exhibit A

Property Improvement Form

Today's Date: \_\_\_\_\_ Address where work will take place: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Type of Work (Please check one or more):

Room addition  Front yard  Fence/Wall  Spa

Patio cover or gazebo  Rear yard  Lighting  BBQ

Other \_\_\_\_\_

Please attach three sets of drawings. Include the current date and the property address on each sheet. Please fold to 8 1/2 by 11 inches.

\_\_\_\_\_ *Please do not write below this line.*

The proposed \_\_\_\_\_ project has been Approved Denied

Signed: \_\_\_\_\_ of the Architectural Control Committee Date: \_\_\_\_\_

General Conditions:

1. Architectural Control Committee approval does not waive or constitute or reflect compliance with any federal, state, or local regulation.
2. Architectural Control Committee approval does not constitute acceptance of any technical or engineering specification; and the Homeowners Association assumes no responsibility for such. The property owner is responsible for all technical and

**Exhibit B**

**Notice of Completion Form**

**Today's Date:** \_\_\_\_\_ **Address where work will take place:** \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_ **Evening Phone:** \_\_\_\_\_

**Type of Work (Please check one or more):**

- |  |                                     |                                     |                              |
|--|-------------------------------------|-------------------------------------|------------------------------|
| Room addition <input type="checkbox"/>         | Front yard <input type="checkbox"/> | Fence/Wall <input type="checkbox"/> | Spa <input type="checkbox"/> |
| Patio cover or gazebo <input type="checkbox"/> | Rear yard <input type="checkbox"/>  | Lighting <input type="checkbox"/>   | BBQ <input type="checkbox"/> |

Other \_\_\_\_\_

**Notice is hereby given that the undersigned is the owner of the property where the work took place and that the work was completed on the date specified below:**

**Date work was completed:** \_\_\_\_\_

**Property Owner's Signature:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

**FOR ARCHITECTURAL COMMITTEE USE ONLY:**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**The following action is required for the Notice of Completion to be approved by the Architectural Committee:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_